



School of Coding & AI

Student First Always

HIGHER EDUCATION

Academic Regulations and Assessment Policy

Policy Owner: Suki Gill

Full Name	Position	Signature	Date	Review Cycle
Suki Gill	Principal		01.09.2025	Annual

School of Coding Limited T/A School of Coding & AI
Company Number: 10808021 Registered in England & Wales
Registered Address: Unit 8-8b, Newton Court, Westrand, Pendeford Business Park,
Wolverhampton, WV9 5HB



1. Introduction

1.1 Purpose of the Regulations

These Academic Regulations establish a robust framework to ensure academic integrity, uphold national standards of quality and assessment, and promote equity, transparency, and student success across all programmes delivered by School of Coding Higher Education.

1.2 Scope

This policy applies to all students enrolled in the BA (Hons) Business Management with Foundation Year, BSc (Hons) Computing & IT with Foundation Year and BSc (Hons) Health and Social Care with Foundation Year programmes.

1.3 Alignment with UK Quality Code

School of Coding Higher Education institution aligns its academic policies with the UK Quality Code for Higher Education, ensuring compliance with national standards and expectations for academic quality and assurance.

2. Foundation Year Overview

2.1 BA (HONS) BUSINESS MANAGEMENT WITH FOUNDATION YEAR

At School of Coding Higher Education, we believe in providing more than just academic theory – our foundation course is designed to offer a well-rounded educational experience that prepares you for the real world. School of Coding Higher Education advantages include:

- **Foundation Year Support:** Ideal for students returning to education or those with varied academic backgrounds, this year provides tailored support to build confidence especially to those students where English is a second language.
- **Practical Focus:** The curriculum integrates real-world business scenarios, preparing you for hands-on challenges in management, marketing, and finance.
- **University Experience:** Studying at School of Coding Higher Education with Wolverhampton University's academic oversight ensures a professional and enriching educational experience.



2.2 BSc (HONS) Computing & IT WITH FOUNDATION YEAR AND BSc (HONS) COMPUTING & IT WITH FOUNDATION YEAR

At School of Coding Higher Education, we are committed to more than just teaching theory – we focus on providing a comprehensive learning experience that prepares you for the demands of the modern tech industry. School of Coding Higher Education advantages include:

1. **Foundation Year Advantages:** The additional year allows students to adapt to the demands of higher education while building confidence in technical subjects.
2. **Hands-On Learning:** Engage in labs, coding projects, and technical problem-solving exercises designed to mirror real-world challenges.
3. **Career-Oriented Curriculum:** School of Coding Higher Education collaboration with Wolverhampton University ensures access to the latest industry trends and technologies.

2.3 BSc (HONS) HEALTH AND SOCIAL CARE WITH FOUNDATION YEAR

At School of Coding Higher Education, our foundation course blends academic excellence with practical experience, preparing you to thrive in the dynamic fields of health and social care. The School of Coding Higher Education advantage includes:

1. **Foundation Year assistance:** This year is designed for those who are returning to school or who have taken a different academic route. It provides targeted assistance to help them gain confidence and essential skills.
2. **Practical Focus:** The curriculum incorporates real-world scenarios to prepare students for practical issues in health and social care settings.
3. **University Experience:** Studying at the School of Coding Higher Education in collaboration with the University of Wolverhampton guarantees a full and stimulating educational experience.

2.4 The Foundation Year is an integral preparatory stage designed to:

1. Equip students with academic writing, numeracy, and digital literacy skills.
2. Introduce subject-specific concepts in Business, Computing & IT or Health and Social Care.
3. Support the transition to undergraduate degree-level study.



3. PROGRAMME STRUCTURE AND DESIGN

3.1 BSc (HONS) HEALTH AND SOCIAL CARE WITH FOUNDATION YEAR

- **Duration:** Full-Time 4 years
- **Outcomes/Future Career:** Health and Social Care Practitioner, Community Development worker, Health Promotion specialist
- **Entry Requirement:** Academic Pathway- 48+ UCAS tariff points Either, A-Level (Grade profile of DD), Access to HE Diploma- 60 credits with a minimum of 45 must be at Level 3, BTEC- Grade profile of PPP, T- Level- Pass grade with a core component profile less than C. Mature students above 21 years of age are eligible if they have a keen interest in the subject, Subject to validation.
- **Intake:** January, May and September
- **Campus:** Birmingham

Foundation Year

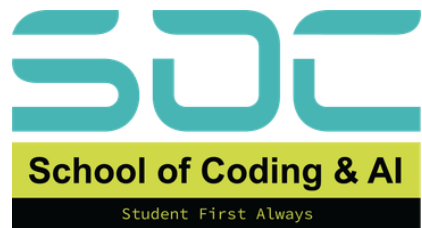
- **Academic Study Skills:** Learn critical skills such as academic writing, research procedures, and effective study practices.
- **Health, Society, and Culture:** Investigate the relationship between health and society variables, including cultural impacts on health beliefs.
- **Introduction to Health and Well-being:** Explore the fundamental ideas of health, sickness, and well-being, taking into account the different elements that impact individual and community health.

Degree Modules

- **Introduction to Social Care and the Mixed Economy of Welfare:** Understand how social care services are funded, organised, and delivered in modern Britain, with an emphasis on the roles of the state, market, and family within the welfare mixed economy.
- **Introduction to research skills:** Learn the principles of research, including methodologies and methods for investigating current social care concerns.
- **Leadership and Management in Healthcare and Social Services:** Analyse leadership theories and their practical applications in health and social care contexts, focusing on successful management techniques.

Assessment Methods

- **Group Projects:** Work on projects that solve real-world health and social care issues, demonstrating cooperation and problem-solving skills.
- **Presentations:** Present research findings or case studies to improve communication and public speaking abilities.
- **Written assignments:** Write essays and reports to exhibit analytical thinking and subject area knowledge.



3.2 BA (HONS) BUSINESS MANAGEMENT WITH FOUNDATION YEAR

- **Duration:** Full-Time 4 years
- **Outcomes/Future Career:** Management Roles, Marketing and Brand Development, Financial and Operations Management.
- **Entry Requirement:** 48 UCAS Points, GCSE English and mathematics at grade C/4 or Equivalent, Access to HE Diploma (60 credits) of which a minimum of 45 must be at level 3. Mature students above 21 years of age are eligible if they have a keen interest in the subject, Subject to validation.
- **Intake:** January and September
- **Campus:** Birmingham

Foundation year

- **Academic Study Skills:** Gain essential skills in academic writing, research, and study techniques.
- **Business Foundation:** Introduction to basic concepts in business and management.
- **Numeracy and Data Analysis:** Develop quantitative skills essential for business.

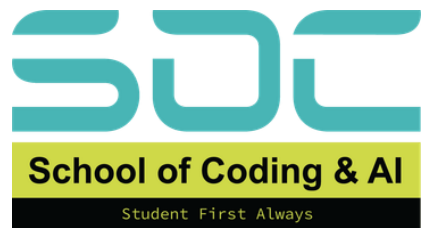
Degree Modules

- **Strategic Management:** Analysis of strategic planning, implementation, and organisational growth.
- **Marketing and Digital Business:** Explore digital marketing techniques, consumer trends, and online business strategies.
- **Financial Analysis:** Study key concepts in financial management, planning, and analysis.
- **Leadership and Organisational Behaviour:** Examine leadership theories and their applications in real-world settings.

Assessment Methods

- **Group Projects:** Collaborate on business projects, demonstrating teamwork and communication.
- **Presentations:** Deliver findings on strategic planning, marketing campaigns, or other business projects.

Written Assignments: Essays and reports assessing analytical and research skills



3.3 BSc (HONS) COMPUTING & IT WITH FOUNDATION YEAR

- **Duration:** Full-Time 4 years
- **Outcomes/Future Career:** Software Development, Cybersecurity, IT Management, Data Science and Machine learning
- **Entry Requirement:** 48 UCAS Points, GCSE in English and mathematics at grade C/4 or Equivalent, Access to HE Diploma (60 credits) of which a minimum of 45 must be at level 3, work experience, or vocational certifications may also be considered for admissions. Mature students above 21 years of age are eligible if they have a keen interest in the subject, Subject to validation.
- **Intake:** January and September
- **Campus:** Birmingham

Foundation year

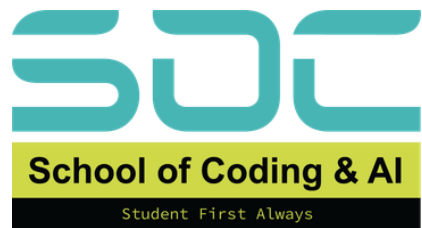
- **Introduction to Digital Skills:** Fundamental Skills in digital literacy, Computer operations, and Software usage.
- **Academic Writing and Research:** Develop Competencies in Academic Writing and Research.
- **Mathematics for Computing:** Essential mathematical concepts for Computing & IT, including statistics and logic.

Degree Modules

- **Programming and Problem Solving:** Core concepts in coding and logical thinking.
- **Data Structures and Algorithms:** Key principles for efficient data processing.
- **Operating Systems:** Study the architecture and functionality of operating systems.
- **Network Security and Cybersecurity:** Fundamental skills in securing data and managing security threats.

Assessment Methods

- **Programming Projects:** Practical coding assignments and Software development tasks.
- **Lab Work:** Hands-on assessments in Labs, focusing on systems and network security.
- **Written Exams:** Evaluate knowledge in mathematics, algorithms, and theory
- **Research Page:** Produce research on the topic within Computing & IT.



4. CREDIT FRAMEWORK AND PROGRAMME LEVELS

All undergraduate programmes follow the Framework for Higher Education Qualifications (FHEQ) in England. Each academic year carries 120 credits, and students must complete a total of 360 credits for a full honours degree. The Foundation Year is credit-bearing (Level 3) and precedes Levels 4, 5, and 6. Credits are awarded upon successful achievement of specified learning outcomes and assessments.

5. COURSE PASSING MARK

- To successfully pass a module, Students must achieve a minimum passing mark that is 40% for each summative assessment. A student who fails to achieve this mark will be considered to have failed the module and will be offered one reassessment opportunity next year.
- Students have one retake option with assignments and exams
- Students would need to retake a whole module as a final attempt

6. ATTENDANCE REQUIRED

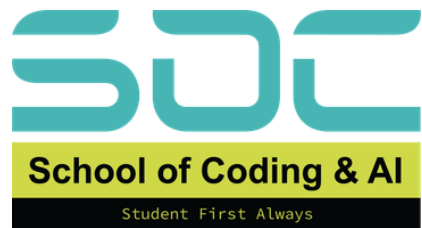
- Students are expected to maintain a minimum attendance of 86% for all scheduled academic sessions per semester. Attendance is monitored via the institutional tracking system. Consistent attendance is essential for academic progression and visa compliance for international students.

7. COURSE STRUCTURE

- Programmes follow a modular structure.
- Each academic level carries 120 credits, and programmes are structured modularly in accordance with the FHEQ
- Modules are classified as core or optional depending on the programme and stage.

8. LEARNING OUTCOMES

- *Foundation Year*: Emphasis on academic literacy, digital skills, and subject awareness.
- *BA (Hons) Business Management*: Strategic thinking, leadership, marketing, and finance.
- *BSc (Hons) Computing & IT*: Programming, software development, systems analysis.
- *BSc (Hons) Health and Social Care*: Policy understanding, care delivery, ethical frameworks.



9. FEE STRUCTURE

Course fees are set at £9500, which are updated from time to time and according to law, and they may vary from course to course.

10. PROCTORS AND ASSESSORS

Harry Athwal, Suki Gill and David Gibson are our proctors and Assessors who manage and oversee the student complaints and appeals process, manage disciplinary procedures and ensure fair conduct hearings.

11. ADMISSION

Before admission, students must complete a pre-admission assessment and interview.

- Healthcare students complete a 2-day Level 2 Manual Handling in Healthcare qualification. Students are also required to complete 2 hours in house English for Academic Purposes workshop.
- Business students complete a 2-day CISCO Entrepreneurship qualification. Students are also required to complete 2 hours in house English for Academic Purposes workshop
- Computing students complete a 30-hour CISCO Python Programming qualification, alongside the qualification, students are required to create a portfolio. Students are also required to complete 2 hours in house Mathematics workshop.

12. ACADEMIC REGULATION

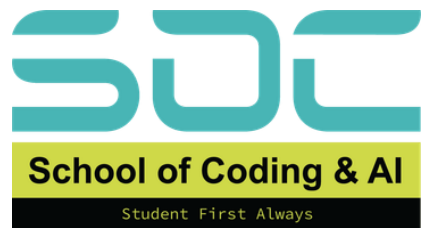
12.1 Plagiarism handling

We used the Canvas portal to detect plagiarism

- If a student is found the 1st time to commit plagiarism, the institution allows the student to retake.
- If the student continues to commit the offence of plagiarism, this will lead to course failure.
- Students are consulted about the plagiarism issue before disciplinary action is taken.

12.2 Suspension of Study

Students may request temporary suspensions of study for personal, medical, or financial reasons. Applications must be submitted with supporting evidence onto their Evison accounts and are subject to formal approval. A return-to-study plan must be agreed prior to the student's re-enrolment.



13. ASSESSMENT PRINCIPLES

Assessments are designed to be valid, reliable, fair, inclusive, and transparent, and provide developmental feedback.

14. REASONABLE ADJUSTMENTS

Students with declared disabilities receive equitable assessment arrangements following approval from the Disability Advisory Service (DAS).

15. REASSESSMENT OPPORTUNITIES

Students are permitted one reassessment attempt per failed assessment component. Reassessment marks are capped at the pass mark 40% unless extenuating circumstances apply. Students must apply for extenuating circumstances within five working days of the original assessment date.

16. APPEALS AGAINST ASSESSMENT DECISIONS

Appeals must be submitted within 10 working days of results release. Appeals must follow the formal **Academic Appeals** Procedure. The Academic Appeals Procedure outlines the grounds, including procedural error, unfair bias, or unconsidered extenuating circumstances, for appeal, submission process, timeline, and potential outcomes. Full details are available in the institutional Academic Appeals policy.

17. PROGRESSION REQUIREMENTS

Progression depends on the successful accumulation of 40% marks.

18. AWARD CRITERIA

Degrees are awarded upon the completion of a course with a minimum of 40% pass marks.

19. DEGREE CLASSIFICATION

Classifications (First, Upper Second, Lower Second, Third) are determined by weighted average scores across Levels.

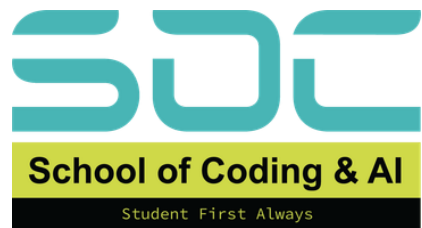
20. STUDENT SUPPORT AND ENGAGEMENT

20.1 Student Support Services

Available services include academic tutoring, careers support, counselling, disability services, and learning resources.

20.2 Attendance and Engagement

Students are expected to attend and participate in all scheduled teaching sessions. Unauthorised non-engagement may lead to interventions under the Attendance and Engagement Policy and could affect academic standing.



20.3 Academic Support

Workshops on study skills, referencing, and academic writing are regularly available. The library provides physical resources, our online portal allows access to digital resources.

21. EXTERNAL EXAMINING AND QUALITY ASSURANCE

21.1 External Examiners

External examiners are appointed for all programmes to review assessment practices and uphold standards.

21.2 Quality Enhancement

Annual programme reviews, student feedback, and external examiner reports inform continuous improvement.

21.3 Enrolment

Enrolment must be completed within the designated timeframe each academic year.

22. POLICY REVIEW

These Academic Regulations and Assessment Policy are reviewed annually to ensure continued alignment with the UK Quality Code for Higher Education, Office for Students requirements, and evolving academic best practices.