



School of Coding & AI

Student First Always

HIGHER EDUCATION

Acceptable Internet Usage Protocol

Policy Owner: Suki Gill

Full Name	Position	Signature	Date	Review Cycle
Suki Gill	Principal		01.09.2025	Annual

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1. Introduction

The purpose of this protocol is to outline the acceptable use of the internet and online resources provided by School of Coding Higher Education. This policy applies to all staff, students, and visitors who access the internet via the institute's network or devices.

2. General Principles

- The internet is a vital resource for research, learning, and communication. Its use should always be in line with the institute's educational objectives and professional standards.
- All users must act responsibly and ethically when accessing the internet, respecting the rights and privacy of others.

3. Permitted Use

- Use the internet primarily for educational, research, and administrative purposes.
- Accessing educational websites, online learning platforms, and other academic resources is encouraged.
- Limited personal use is permitted as long as it does not interfere with academic or administrative duties and adheres to the rules set forth in this protocol.

4. Prohibited Use

- Accessing, downloading, or distributing any material that is illegal, obscene, or discriminatory.
- Engaging in activities that promote hatred, violence, or discrimination based on race, gender, religion, sexual orientation, or any other characteristic.
- Engaging in online harassment, cyberbullying, or any form of digital abuse.
- Using institute resources for personal profit or commercial activities without permission.
- Downloading or sharing copyrighted material without proper authorisation.
- Deliberately spreading viruses, malware, or any other harmful software.
- Attempting to bypass security measures or accessing restricted areas of the institute's network.

5. Security

- All users must protect their login credentials and not share them with others.
- Users are responsible for the security of the devices they use to access the internet and must ensure their devices have up-to-date antivirus software.
- Any security breaches or suspected breaches must be reported immediately to the IT department.



6. Monitoring

- School of Coding Higher Education reserves the right to monitor and log internet usage to ensure compliance with this protocol.
- Any inappropriate usage may be investigated, and disciplinary action may be taken if necessary.

7. Consequences of Breach

- Violating the Acceptable Internet Usage Protocol may result in the suspension or termination of internet access.
- Serious breaches could lead to disciplinary action, up to and including suspension or expulsion (for students) or dismissal (for staff).
- In cases of illegal activity, the institute reserves the right to report such activities to the appropriate authorities.

8. Review and Updates

- This protocol will be reviewed annually and updated as necessary to reflect changes in technology, legal requirements, and institute policies.

For any queries or concerns regarding this policy, please contact the IT department at School of Coding Higher Education.

This document sets clear guidelines for the responsible use of internet resources at School of Coding Higher Education, ensuring that all users understand their obligations and the consequences of misuse.