

School of Coding & AI

FIT AND PROPER PERSON FORM

Personal Details

Full Name:	
Date of Birth:	
Aliases:	
Previous Names:	
Position on Board of Directors:	
NI Number:	
Address:	
Phone/Email:	
Countries of Residence (past 5 years):	

Section 1: Criminal and Regulatory History

Please specify **Yes or No** in column 2 and provide details including date, jurisdiction, and outcome.

Matter	Yes or No	Details (Date, Jurisdiction, Outcome)
Criminal offence (any jurisdiction)		
Bankruptcy / IVA / Debt Relief Order		
Disqualified as a company director (CDDA 1986)		
Adverse civil findings (business or professional capacity)		
Dismissed or asked to resign from a governance role		
Disciplinary findings (professional body or regulator)		

Section 2: Compliance and Probity

Please answer **Yes/No**.

Questions	Yes	No
1. Have you been involved in misuse of public funds or regulatory breaches at any organisation?		
2. Are you aware of adverse findings relating to financial misconduct, misrepresentation, or dishonesty?		
3. Have you held positions of significant influence where performance contributed to organisational failure?		

Section 3: Supporting Evidence

Please attach copies of the following

- Enhanced DBS check (UK) or equivalent
- Bankruptcy search (last 10 years)
- Companies House directorships / insolvency history
- Professional body sanctions check

Section 4: Declaration

I declare that the information provided in this form is **true, accurate and complete**. I understand that:

- Providing false or misleading information may result in rejection of my appointment (Articles 6.5; OfS Condition E9).
- School of Coding Limited may share relevant information with the Office for Students during registration or ongoing monitoring.
- These checks are required to protect students, public funds, and the reputation of higher education (HERA 2017, s.6).

Signed: _____

Date: _____

For Clerk / Board Use Only

Assessment: Fit & Proper Concerns (details below) Reject Details:

Panel Sign-off: _____

Date: _____

OfS Declaration Submitted: Yes